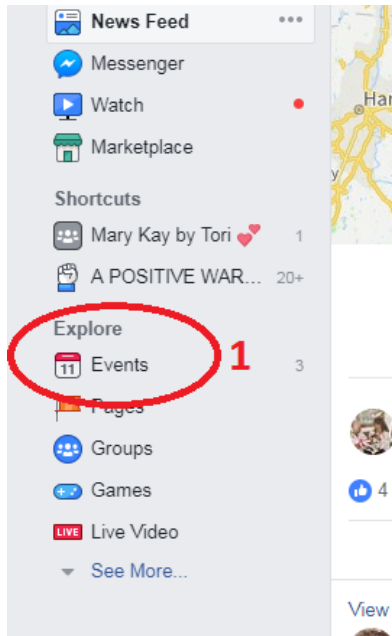
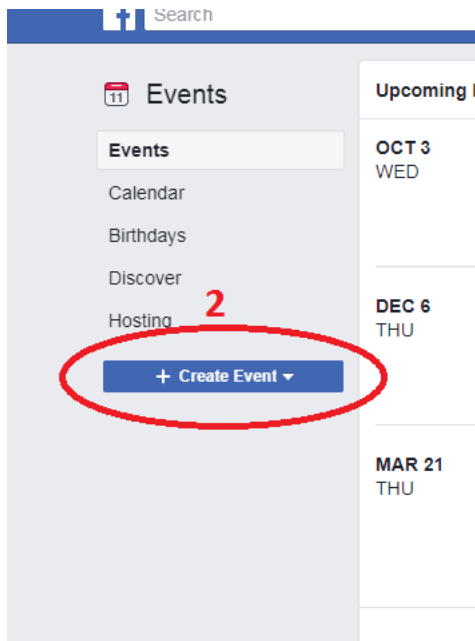


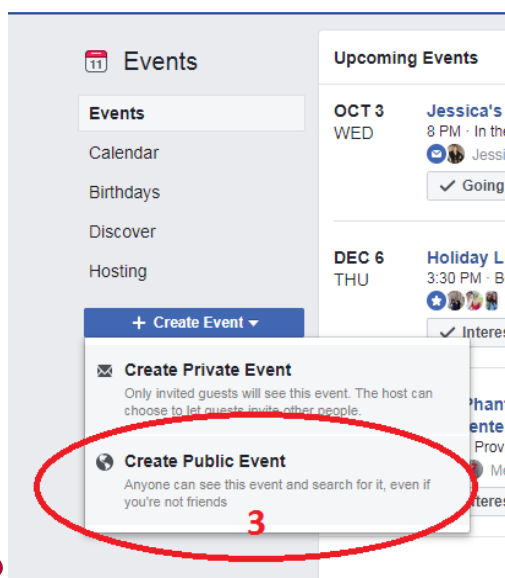
CREATING A FACEBOOK EVENT RHODE ISLAND BLOOD CENTER



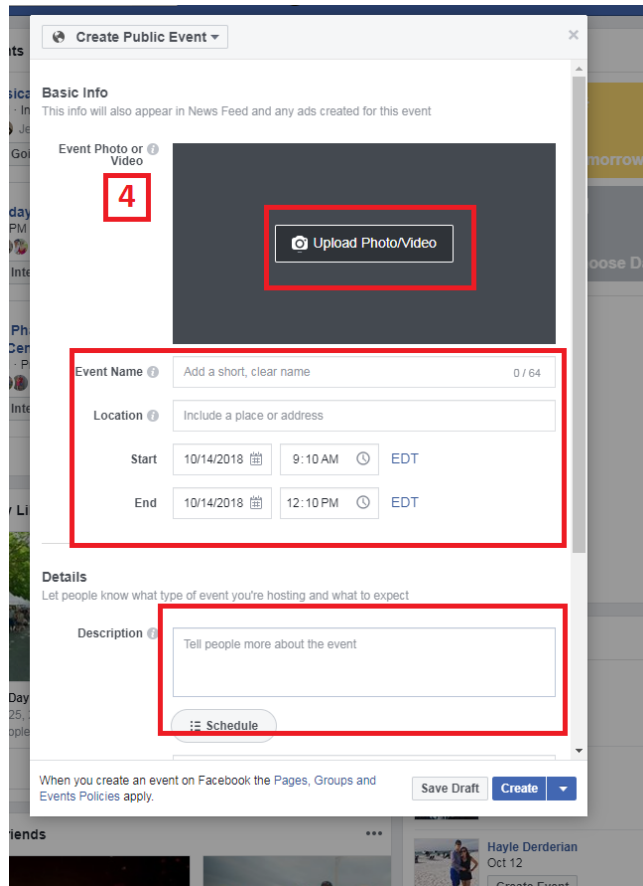
1. Creating a Facebook event is easy and quick using these simple steps. On the left side of your screen, you will see “Events” click on that tab.



2. Next, you will click on the “Create Event” tab.



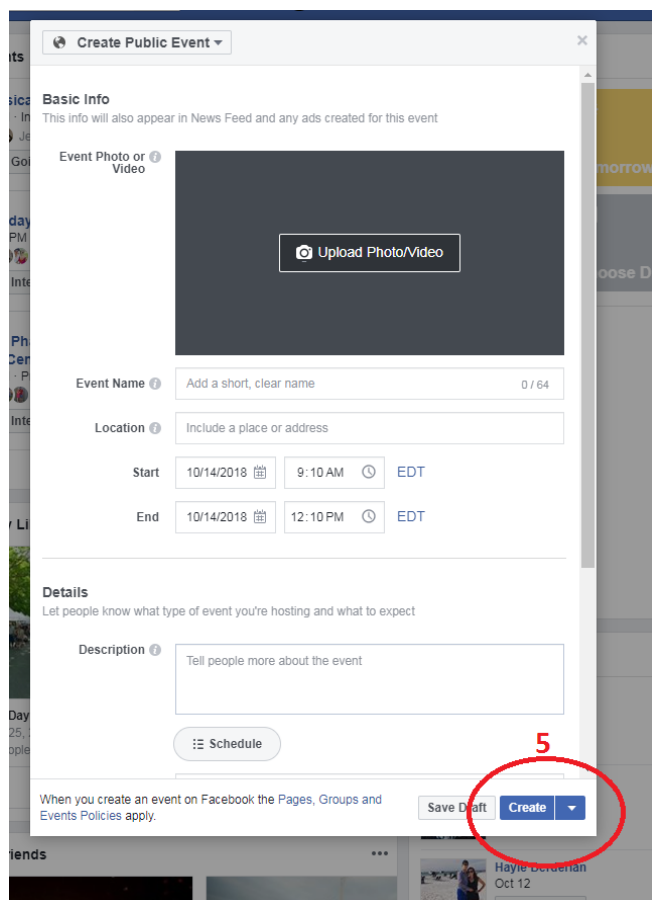
3. Then, you will have two options; you will want to select “Create Public Event”.



4. You will be prompted to fill in the basic event information. Such as, name, location, date, etc.

Upload one of the blood drive event covers we created for you.

- Click on “Upload Photo/Video”
- It will prompt you to select a file to upload
- Select the appropriate file, and click open.



5. When all information for the Blood Drive and Cover photo has been uploaded, click “Create”.